

Room, Board and Watchful Oversight (R.B.W.O)
Provider Requirements & Child Characteristics
 May 2007

Child Caring Institutions and Child Placing Agency Base/Traditional Care			
Provider Requirements		Child Characteristics	
		<i>Difficulty of Care Factors</i>	
Licensure & Compliance	Licensed by ORS as a Child Caring Institution (CCI) or Child Placing Agency (CPA) and maintenance of substantial compliance with ORS Rules and Regulations.		A child served in Base or Traditional Care will have mild to occasionally moderate emotional and/or behavioral management problems that interfere with the child's ability to function in the family, school and/or community without guidance and supervision. CCI behaviors will be more toward moderate; CPA behaviors will be more toward mild.
Contract Compliance	Compliance with all provisions of related contract(s) between the provider and DHR and/or DJJ	School Adjustment	<ul style="list-style-type: none"> • May be learning disabled requiring supports such as Student Support Team and tutoring services • May have poor concentration at school and home • May have occasional disruptive or disobedient behaviors resulting in In School Suspension
<u>Staff Credentials:</u> <u>CCI</u> <u>Director</u>	<p>Master's degree in social sciences, social work, childhood education, business or public administration or related field plus 2 years experience in childcare Or a bachelor's degree in one of the above named fields plus four years experience in the field of child care.</p> <p>Director who is qualified by education may perform the duties of the Human Service Professional (HSP)/ Services Specialist.</p>	Performance in Home Environment	<ul style="list-style-type: none"> • May have behaviors that are managed by medications • Disregard for others property – minor property damage • Non-compliance with curfew and/or limits set by adults • Difficulty in adjusting to new environments • May lack age-appropriate knowledge of self care or life skills • May have behavioral outbursts inclusive of profane and/or provocative language • May exhibit “annoying” behaviors to include excessive teasing, horseplay, and language taunting

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CCI Human Services Professional (HSP)/ Services Specialist	<p>Master’s degree in social work, psychology, education counseling or a related field Or a bachelor’s degree with 2 years experience in childcare or be supervised by a master’s level professional in one of the above named fields.</p> <p>Staffing: Minimum of one HSP/Services Specialist for every 16 children.</p>	Social and Community Activities	<ul style="list-style-type: none"> • May exhibit shyness, fear, anxiety, and nervousness in group/community settings • May exhibit irritability and/or hostility toward peers • May exhibit impulsive behaviors that create mile risk – inappropriate verbal outbursts, wanders away from the group • May be easily frustrated; temper tantrums • May have difficulty making friends
CCI Child Care Worker	<p><u>Child Care Worker</u> – at least 21 years of age, a high school diploma or GED, and one year of experience in out-of home care.</p> <p>Minimum of one Child Care Worker for every 10 children in care</p> <p>Staff shall visibly monitor sleeping children as needed and document in writing</p>	Health and Developmental Factors	<ul style="list-style-type: none"> • A child served in Base or Traditional programs will have minimal to mild medical needs and can have a mild developmental delay that does not coexist with any medical condition
<u>CPA – Staff Credential Director</u>	<p>Master’s degree in social sciences, social work, childhood education, business or public administration or related field plus 2 years experience in childcare or bachelor’s degree in one of the above named fields plus four years experience in the field of child care.</p> <p>Director who is qualified by education may perform the duties of the Case Support Supervisor.</p>		

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CPA – Case Support Supervisor	<p>Master’s degree in social work, psychology, special education, guidance counseling or other human service or behavioral science field OR a bachelor’s degree with two years paid experience in child care or human services OR be supervised by an individual with a master’s in one of the above named fields.</p>
Case Support Worker	<p>Bachelor’s degree in social work, psychology, special education, guidance counseling, or other human service or behavioral science field plus two years of direct service experience with children and families OR A master’s degree in one of the aforementioned areas.</p> <p>Minimum of one Case Support Staff for every 20 children</p>

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CPA Foster Home Capacity	<p>No foster home should have more than six children under the age of 16, including the children of the foster family. No more than three children under three years of age, including the children of the foster family, may be placed in a foster home</p> <p>Fulton and DeKalb Counties - No more than three children placed in a foster home.</p>		

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Licensure and Compliance	Licensed by ORS as a Child Caring Institution (CCI) or a Child Placing Agency (CPA) and Maintenance of substantial compliance with ORS Rules and Regulation		A child served in the Base with Watchful Oversight will have moderate to occasionally serious emotional and/or behavioral management problems that interfere with the child’s ability to function in the family, school, and/or community outside of a supervised and structured setting CCI – Behaviors will be through serious CPA – Behaviors will be through moderate
Contract Compliance	Compliance with all provisions of related contract (s) between the provider and DHR and/or DJJ	School Adjustment	<ul style="list-style-type: none"> • Performance is not in accordance with ability • May be learning disabled requiring IEP services • Disruptive and/or disobedient to school rules, could result in suspension • Frequent attendance and truancy problems • Not cooperative with tutoring or assistance with school assignments
<u>Staff - CCI Credentials: Director</u>	<p><u>Director</u> - Master’s degree in social sciences, social work, childhood education, business or public administration or related field plus two years experience in childcare Or a bachelor’s degree in one of the above named fields plus four years experience.</p> <p>The Director shall not serve in any other capacity within the agency</p>	Performance in Home Environment	<ul style="list-style-type: none"> • Frequently non-compliant with adult instructions and with reasonable rules and expectations • Refusal to perform basic tasks around the home • Use of vulgar and/or provocative language • Annoying behaviors – picks on peers, repetitive actions or language, and taunting • Demanding, Threatening • Lacks age-appropriate knowledge of self care or life skills • Occasionally assaultive without causing major injuries • Disregard for the property of others; intentional

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			property damage • Occasionally runs away and/or refuses to abide by curfews • Self harming behaviors, eraser burns, repeatedly picking at sores, biting fingernails until they bleed, and head banging
CCI Staff Credentials: Human Services Professional (HSP)/Services Specialist	Master's degree in social work, psychology, education counseling or related field plus one year child care experience Or a bachelor's degree plus two years experience and be supervised by an individual with a master's degree in one of the above named fields. Minimum of one HSP/Services Specialist for every 16 children	Social and Community Activities	• Does not engage in typical peer interactions or recreational activities because of tendency to be picked on or bullied by others • Often fearful, anxious, or sad • Difficulty identifying and/or expressing emotions, emotionally blunted • Easily annoyed, frequent and intense irritability • Possible delinquent behaviors and run-in with the law • Child has engaged in experimental or regular alcohol or drug use, but use does not interfere with daily activities • Impulsive actions that create risk (inappropriate outbursts, plays with fire, wanders away)

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Staff - CCI Credentials: Child Care Worker	<p><u>Child Care Worker</u> – at least 21 years of age, a high school diploma or GED, and one year of experience in out-or-home care.</p> <p>Minimum of one (1) staff for every 8 children</p> <p>Staff shall monitor sleeping children and document in writing</p>	Health and Developmental Description	<p>A child served in this group may have moderate medical needs requiring specialized services. Child generally sees 2 or more physicians at least on a quarterly basis for medical needs, requires routine lab work to assess the effectiveness of medications. Medical needs in this group could include two-three of the following:</p>
<u>CPA – Staff Credentials Director</u>	<p>Master’s degree in social sciences, social work, childhood education, business or public administration or related field plus two years experience in childcare Or bachelor’s degree plus four years experience in the field of child care. The Director shall not serve in any other capacity within the agency</p>		<ul style="list-style-type: none"> • Global developmental delay as the primary diagnosis • Mild Cerebral Palsy • Fetal Alcohol Syndrome • Recovering from head injury • Cancer in remission
<u>CPA – Staff Credentials Case Support Supervisor</u>	<p>Master’s degree in social work, psychology, special education, guidance counseling or other human service or behavioral science field and a minimum of two years paid experience in child care or human services Or a bachelor’s degree plus 2 years experience and be supervised by an individual with a master’s degree in one of the above named fields.</p>		<ul style="list-style-type: none"> • Diabetes – managed with insulin and follow up with Endocrinologist • Ordered to have physical, occupational, and/or speech therapy 1-2 times weekly • Infant with sucking difficulty and/or on a monitor • Reflux that is controlled with 1-2 medications • HIV exposure with medications • Severe visual impairment to include a diagnosis of legal blindness • Seizure disorder requiring medication
<u>Case Support Worker</u>	<p>Bachelor’s degree in social work, psychology, special education, guidance counseling, or other</p>		

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<p>human service or behavioral science field plus two years of direct service experience with children and families OR a master's degree in one of the aforementioned areas.</p> <p>Minimum of one (1) staff for every 15 children</p>	<ul style="list-style-type: none"> • Episodes of enuresis or encopresis or a history of one or both • Autism (high functioning)
<p>Foster Home Capacity</p> <p>No foster home shall have more than six children under the age of 16, including the children of the foster family. No more than three children under three years of age, including the children of the foster family, may be placed in a foster home.</p> <p><u>The number of children in each foster home should be determined based upon the needs of the children, the foster family's children and the foster parent's ability to provide the appropriate oversight for all of the children in the home.</u></p> <p>DeKalb and Fulton Counties – No more than three children can be placed in a foster home.</p>	

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Child Caring Institutions and Child Placing Agency Base With Maximum Watchful Oversight			
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Licensure and Compliance	Licensed by ORS as a Child Caring Institution (CCI) or a Child Placing Agency (CPA) and maintenance of substantial compliance with ORS Rules and Regulations		A child served in the Maximum Watchful Oversight Program will have serious to severe emotional and/or behavioral management problems that interfere with the child's ability to function in family, school, and community and make it difficult to maintain the safety of the child and others outside of a highly structured and supervised setting. CCI – Behaviors will be through Severe CPA – Behaviors will be through Serious
Contract Compliance	Compliance with all provisions of related contract (s) between the provider and DHR and/or DJJ	School Adjustment	<ul style="list-style-type: none"> • School attendance is poor, grades are poor, concentration is poor when in school – requires oversight from teachers, family and/or caregiver • Multiply suspensions • History of explosion • Multiply disciplinary actions • Failure and/or inability to learn • IEP with placement in specialized classes for behavioral or learning disabilities • Refuses help with school work or tutoring
<u>Staff-CCI Credentials: Director</u>	<p>Master's degree in social sciences, social work, childhood education, business or public administration or related field plus two years experience in the field of child care OR a bachelor's in one of the above named fields and four years of experience in child care.</p> <p>The Director shall not serve in any other capacity within the agency</p>	Performance in Home Environment	<ul style="list-style-type: none"> • Several years behind in the development of age-appropriate knowledge of self-care or life skills • Smearing and/or throwing of feces • Bedwetting – graduating to intentional urination in places other than the toilet • Hiding soiled clothing/bed linens • Limited ability to perform routine tasks of

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			daily living such as chores and laundry <ul style="list-style-type: none"> • Deliberately or impulsively destroying property while in a structured setting – breaking windows, pictures, mirrors, damage to furniture, appliances, clothing, electronics, and vehicles • Preoccupation with fire • History of Cruelty to animals • Sexual acting out with or without aggression that may be opportunistic, situational or planned • Highly sexualized behaviors, promiscuity, seeking inappropriate relationships with older persons, poor physical boundaries, often with history of sexual abuse and poor self esteem • Recurrent and/or severe self-injurious behaviors and/or suicidal <u>behaviors that are under control</u> • Homicidal or suicidal threats • Physical aggression (hitting, kicking, spitting, attacking may with or without a weapon, (throwing objects) toward adults and/or other children • Withdrawn behavior, attention seeking behaviors that are excessive, constant complaining about physical ailments, nightmares, difficulty going to bed, refusal to stay in bedroom • Fears, worries, and anxieties that affect daily activities; frequent and se

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			<ul style="list-style-type: none"> • Activities; frequent and severe headaches, stomachaches and/or refusal to get out of bed • Serious problems with personal hygiene • Impulsive behaviors that present barrier to maintaining physical safety • Chaotic and poor control of anger toward self and others with frequency and intensity that needs attention • Inflexibly adheres to routines or rituals and has difficulty with transitions, which may lead to serious harm to self or others or extremely aggressive behaviors • Difficulties with social interactions and/or communication (failure to speak, make eye contact, shake hands, hiding, standing too close, revealing personal information inappropriately to strangers, etc.)
<p>Staff CCI Credentials: Human Services Professional (HSP)/Service Specialist</p>	<p>Master’s degree in social work, psychology, education counseling or related field plus two years experience in childcare OR a bachelor’s degree plus 2 years experience in the field of child care and be supervised by an individual with a master’s degree in one of the above named fields.</p> <p>Minimum of one (1) HSP/Service Specialist for every 16 children</p>	<p>Social and Community Activities</p>	<ul style="list-style-type: none"> • Odd, bizarre or explosive actions, which pose a significant risk of harm to self or others • Hearing voices, seeing things that are not there • Frequent and/or uncontrollable behavioral outbursts and mood swings • Seems unable to form any meaningful friendships, is socially isolated and unable to enjoy activities with peers • Delinquent behaviors – stealing, burglary, assault, battery • Recurring involvement with the legal system

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Staff-CCI Credentials: Child Care Worker	<p>Child Care Worker – at least 21 years of age, a high school diploma or GED, and one year of experience in out-or-home care</p> <p>Minimum of one (1) Child Care Worker for every 5 children</p>		<ul style="list-style-type: none"> • Fire setting with intent to destroy property or injure others and/or preoccupation with fire • Intentionally and maliciously cruel to animals • Runs away with involvement in situations where high risk activities are likely to occur • Drinking or drug use which may have resulted in disciplinary actions and/or affect daily function • Involvement with gangs or gang-like activities • Poorly prepared for and lacking skills necessary for independent living
<u>CPA-Staff Credentials Director</u>	<p>Master’s degree in social sciences, social work, childhood education, business or public administration or related field plus two years of experience in childcare <u>Or</u> a bachelor’s in one of the above named fields and four years experience child care.</p> <p>The Director shall not serve in any other capacity within the agency.</p>	Health and Developmental Description	<p>A child served in the group will have serious to severe medical needs with complex medical conditions. Non-compliance with any prescriptive regimen of care will endanger the life or health of the child. These children require time-intensive treatments/procedures to be performed daily by the caregiver.</p>
<u>CPA-Staff Case Support Supervisor</u>	<p>Master’s degree in social work, psychology, special education, guidance counseling or other human service or behavioral science field and a minimum of two years paid experience in child care or human services <u>Or</u> a bachelor’s degree plus 2 years experience in the field of child care <u>and</u> be supervised by an individual with a master’s degree in one of the above named fields.</p>		<ul style="list-style-type: none"> • A medical condition which requires management with medications • Child has a tracheotomy • Child is oxygen dependent • Persistent reflux causing frequent vomiting • Requires oral feedings that take at least 30 minutes or requires tub feedings

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CPA Staff Case Support Worker	<p>Bachelor’s degree in social work, psychology, special education, guidance counseling, or other human service or behavioral science field plus two years of direct service experience with children and families OR a master’s degree in one of the aforementioned areas.</p> <p>Minimum of one (1) to every 10 children</p>	Health and Developmental Factors	<ul style="list-style-type: none"> ● Requires nebulizer treatments on a daily basis ● Requires medications by feeding tube, injection or suppository ● Requires ostomy care ● Has any type body cast ● Blindness ● Deafness or severe hearing impairment ● Complete or partial paralysis (child weighing 20 pounds or more) ● May have self-harming behaviors such as cutting or ingesting harmful substances. ● Depends upon medication to keep a life threatening condition under control – including, but not limited to asthma, chronic lung disease, diabetes, heart disease, HIV infection, or chronic kidney disease being maintained by dialysis ● Children with mental retardation may not be able to follow simple one and/or two-step directions and frequently have difficulty with three step directives.
Foster Home Capacity	<p>No foster home shall have more than six children under the age of 16, including the children of the foster family. No more than three children under three years of age, including the children of the foster family, may be placed in a foster home.</p> <p>At this level of oversight, there should be no more than three foster children placed in a foster home. Children with the need for this amount of oversight may require a foster home placement where he/she is the only child in the home.</p>		